



6922 Staples Mill Rd., Henrico, VA 23228 (804) 390-9904

CREDIT CARD AUTHORIZATION FORM

Invoice/Quote #

Name as appears on credit card:

Address:

City:

State:

Zip:

Telephone:

Cell:

Fax:

Email:

American Express	MasterCard	Visa	Discover
Credit Card Number			
CID/CVV#			
Exp. Date			
Amount			

Please indicate payment authorization for one of the following: (Please check and initial)

Single Purchase Authorization (Limits the amount to be charged to your credit card to the amount indicated above. Additional charges will require an additional signature.)

Blanket Purchase Authorization (Authorizes Staples Mill Electrical Supply to apply charges, as indicated above, to your credit card, as well as any additional charges that may be incurred, without an additional signature. Additional charges may include, but are not limited to, freight charge(s) and/or additional or order placed via telephone or fax.)

I, _____ authorize the use of my credit card for the purchase of electrical supplies/lighting fixtures and corresponding accessories as indicated above. I acknowledge SMES's non-return policy for non-stock, special ordered items.

Signed:

Date:

Email to: Accounting@SMelectricalsupply.com